

Ilse A. Schweitzer

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CURRENT POSITION

Assistant Professor (Fixed Term) **Center of Integrative Studies in
the Arts and Humanities,
Michigan State University** **(2018-present)**

- Teaching three sections of IAH 221C: Great Ages: The Modern World;
- Designing courses to meet departmental and college-wide learning outcomes; presenting material in lecture and online formats and facilitating class and small group discussions; evaluating student work.

EDITORIAL EXPERIENCE

Acquisitions Editor **Amsterdam University Press,
Medieval Institute Publications,
Arc-Humanities Press** **(2014-present)**

- Commissioning texts in the field of digital humanities / media studies, pre-modern environmental humanities, queer medievalisms, pedagogies, and Anglo-Saxon studies;
- Managing manuscript projects and corresponding with authors from acquisition through copy-editing.

**Peer Review and Quality Control
Coordinator** **Medieval Institute Publications and
Arc-Humanities Press** **(2017-2018)**

- Researching and engaging peer reviewers for manuscripts and ensuring timely delivery of reviews;
- Evaluating manuscripts for adherence to press's style guide, accuracy of citations; writing summary reports for Managing Editor.

Technical Editor **Brepols Academic Press** **(2013–2015)**

- Checking references and applying templates and style codes to bibliographies, text, and footnotes;
- Performing style checks on academic volumes (in field of medieval studies) for a major international press.

Assistant Editor ***Medievally Speaking*** **(2012–2015)**

- Soliciting, editing, and publishing reviews of texts and other media for *Medievally Speaking*, the online review branch of *The International Society for Studies in Medievalism*.

Associate Editor **Graduate Student Association,
Western Michigan University** **(2009–2010)**

- Planning re-launch of graduate peer-reviewed journal, *The Hilltop Review: An Interdisciplinary Graduate Research Journal*;
- Working with editorial board to develop all administrative documents for journal;
- Selecting, reviewing, copy-editing articles for publication and aiding in the layout process for two volumes of the *Review*.

DIGITAL MEDIA EXPERIENCE

- Digital Projects Leader** **Medieval Institute Publications,** **(2015-2016)**
Arc-Humanities Press
- Establishing and maintaining social media and online presence for the presses (via Facebook, Twitter, Wordpress blog, and website);
 - Coordinating a team of graduate students to develop content for e-newsletter.
- Social Media Specialist** **Graduate College,** **(2012-2015)**
Western Michigan University
- Building the WMU Graduate College online presence via varied social media platforms (Facebook, Twitter, Wordpress, YouTube, Instagram) and maintaining a professional and interactive presence on those sites;
 - Planning and facilitating workshops for graduate students and staff members to help them build their own professional social media accounts;
 - Bringing together representatives across WMU departments and offices to develop workshops in digital research strategies and a summer lecture / workshop series in Digital Humanities.

EDUCATION

- Doctor of Philosophy in English literature** – Western Michigan University (2013)
 Dissertation: “Old English Ecologies: Environmental Readings of Anglo-Saxon Texts and Culture”
- Master of Arts in Early Medieval Studies** – University of York, England (2004)
- Bachelor of Arts in English and History** – University of Maryland, Baltimore County (2003)

SELECTED PUBLICATIONS

- Schweitzer VanDonkelaar, Ilse. “Bringing Murder to Light: Death, Publishing, and Performance in the Icelandic Sagas.” In Larissa Tracy (ed.), *Medieval and Early Modern Murder*. Boydell and Brewer, 2018.
- Vocke, Karen, Brooks Applegate, Carl Westine, and Ilse Schweitzer VanDonkelaar. “Serving Latino Farmworker Students in Michigan Summer Migrant Programs: Directors’ Perspectives.” *The Journal of Latinos and Education*. 2016.
- Langan, Kathleen, and Ilse Schweitzer VanDonkelaar. “Deciphering and Moderating Meaningful DH Conversations for Graduate Students in Humanities-based Disciplines.” In Arianne Hartsell-Gundy, et. al. (eds.), *Digital Humanities in the Library: Challenges and Opportunities for Subject Specialists*. 2015.

SUMMARY OF SKILLS

- Content development and writing for scholarly and public venues, including articles and book chapters, scholarly presentations, book reviews, lectures, grants, and blog posts
- Academic research using online, database, and print sources
- Organizing conference panels and professional development workshops
- Team and classroom management
- Copy-editing and proofreading using academic style guides, including *The Chicago Manual of Style*, Modern Language Association (MLA), and Modern Humanities Research Association (MHRA)
- Familiarity with Microsoft Windows and Office, file-sharing software including Filezilla, Google Drive and GoogleDocs; production management software including BookSonix; Adobe Dreamweaver; Magix video editing program